

## **Privacy notice**

E.F.S. Holland attaches value to the way personal data are collected and processed in order to protect your privacy. We would like to point out that E.F.S. Holland will collect and use the personal data you provide us with as these are required to enter into and perform a potential contract with you. This applies to our (potential) clients, parties we purchase goods and/or services from as well as persons that enter our premises. E.F.S. Holland herewith complies with the General Data Protection Regulation.

### **Collection of personal data**

If you are a (potential) client, we use your data to enable us to send you a quotation, determine with which specifications or requests a product or service needs to comply with, supply you with products or carry out work for you, invoice you and communicate with you smoothly and effectively about the implementation aspects of the contract. These data are collected, among others, on our website(s) by means of different forms, including but not limited to the contact form and the newsletter subscription form. Also E.F.S. Holland uses cookies in order to guarantee our website visitors optimal website(s) functionality.

If you are a (potential) supplier or other contractor then your personal data are also required for the conclusion and implementation of the contract. During the purchasing process they are required to enable us to inform you to which specifications or requests we need a particular product or service to comply with, send you a request for quotation, place an order with you, pay your invoices and communicate with you smoothly and effectively about other aspects of the contract. These data are collected, among others, by means of different forms including but not limited to the contact form and the newsletter subscription form.

E.F.S. Holland's premises are equipped with clearly visible cameras for the purpose of safeguarding our employees, customers and properties. We would like to point out that you will be filmed when accessing our premises. This footage will, if required, only be viewed by designated members of the board.

It is not mandatory to provide us with your personal data. If you do not provide us with your personal data or provide us with insufficient personal data, this will affect the practicability of aforementioned work.

### **Security**

E.F.S. Holland takes various technical and organisational measures to protect your personal data from loss or improper use. Technical measures include but are not limited to the use of firewalls, secure servers and systems that meet information security standards. Organisational measures include but are not limited to the inventory of staff that have access to several personal data.



### **Transfer of goods**

E.F.S. Holland does not provide your personal data to third parties unless this is required as part of the implementation of our service/the contract, or when E.F.S. Holland is legally obliged. External parties that process your personal data only do so in the prescribed manner both parties have agreed on. As part of the performance of a potential contract with you, it is possible we will need to provide parties that supply parts, materials and products or carry out work on our behalf with your personal data.

### **Retention period**

E.F.S. Holland does not retain your personal data longer than is required to be able offer you a good and accurate service. When we no longer require your data, these will be carefully deleted.

### **Request for access, correction and deletion**

You have the right to access your own personal data. If there is reason to, you can also make a request to supplement your personal data or amend inaccuracies. Also you have the right to delete or limit the use of your personal data at our office. To enable you to exercise your right, please contact Mr.B. van Bremen (Textielweg 14, 4104 AM, Culemborg, The Netherlands) [+31\(0\) 345 535498](tel:+310345535498), [b.vanbremen@efs-holland.nl](mailto:b.vanbremen@efs-holland.nl)).